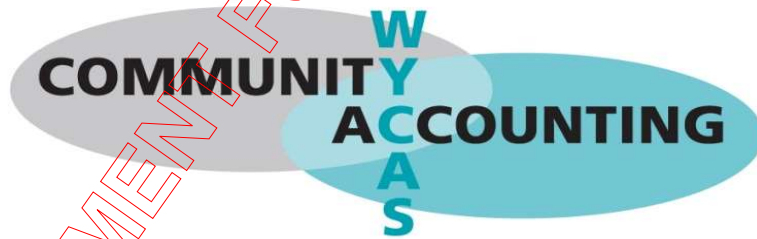


# **The Friends of the Hyde Park Picture House**

Charity number 1168835

## **Annual Report and Financial Statements for the year ended 5 April 2019**



West Yorkshire Community Accounting Service

DRAFT DOCUMENT FOR MEMBERSHIP APPROVAL

# **The Friends of the Hyde Park Picture House**

## **Annual Report and Financial Statements for the year ended 5 April 2019**

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**Prepared by West Yorkshire Community Accounting Service**

# **The Friends of the Hyde Park Picture House**

## **Trustees' report for the year ended 5 April 2019**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Peter Chandley	Chair	Deceased 13th November 2018
Wendy Cook	Membership secretary	
Paul Betts	Treasurer	
Ian Sanderson	Secretary	
William Walton		
Stephen Brown		
John O'Hara		
Keith Withall		

### **Charity number**

The charity was registered with the Charity Commission for England and Wales, number 1168835, on 19 August 2016.

### **Principal address**

73 Brudenell Road  
Leeds  
LS6 1JD

### **Bankers**

Santander UK plc  
2 Triton Square  
Regent's Place  
London. NW1 3AN

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The association is governed by a constitution formally adopted on 11 May 2014 as amended on 01 August 2016.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM. In addition the Leeds Grand Theatre & Opera House Limited appoints a representative as trustee. The current representative is Wendy Cook.

# **The Friends of the Hyde Park Picture House**

## **Trustees' report (continued) for the year ended 5 April 2019**

### **Objectives and activities**

#### **The charity's objects**

To advance the arts, in particular film and associated arts for the benefit of the public, in particular but not exclusively by supporting the Hyde Park Picture House as part of the Leeds Grand Theatre and Opera House Ltd by such means as the trustees think fit including by:

- promoting, supporting and participating in the cultural landscape of Hyde Park, Leeds and Yorkshire, particularly through an appreciation and understanding of the art of cinema.
- celebrating the heritage of the Hyde Park Picture House and ensuring its preservation and continued use for cinema and related arts.

#### **The charity's main activities**

There have been three members' events during the year:

- The Annual General Meeting with social and screening happened on Sunday 3rd June. We screened the archive film *Asunder* and were joined by the director, Esther Harper for a Q&A after the screening.
- A special Yorkshire Day Event on Wednesday 1st August. The event featured a screening of the 1996 version of *Jane Eyre* and members joined us for refreshments before the performance.
- The Christmas Event with social and screening took place on Sunday 16th December. This year's film was the classic *Meet Me In St. Louis* featuring Judy Garland.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of the arts and particularly film.

#### **Achievements and performance**

In addition to organising the Annual General Meeting on the 3rd June 2018 & the Special General Meeting on the 16th July 2018 and Christmas seasonal screening events for members the Committee has met on five occasions (21/5/18, 16/7/18, 24/9/18, 14/1/19, 11/3/19,); In addition the committee has:-

- Encouraged new attendees to the Special General Meeting to consider themselves as potential Trustees in an attempt to widen the trustee members;
- Engaged with the Picture House management and their consultants in the ongoing feasibility study which has culminated in the successful award of stage 1 funding of a Heritage Lottery Grant of £2.4m which was approved on 12 August 2016. Further to earlier financial support to the project feasibility project, during the year the Friends made good on its commitment to provide funding support to the Cinema as part of the development project. A £25,000 payment was made to the cinema on 29<sup>th</sup> May 2018;
- Continued to work on the development of their own independent website with the intention of supporting the activities of the Friends and the Picture House as well as engaging a wider audience in film culture. The website can be found here:  
<https://friendsofhpph.org/>
- Commenced initiatives aimed at increasing the Friends membership base through enhanced promotion and awareness of the organisation in the local community.

#### **Financial review**

The net payments for the year were £22,990.

**The Friends of the Hyde Park Picture House**  
**Trustees' report (continued) for the year ended 5 April 2019**

**Reserves policy**

The charity's free cash reserves at the year end were £10,363.

The trustees have decided to adopt a lower limit and an upper limit for the amount of cash reserves within the organisation. In setting the lower limit the trustees have considered the level of expenses which may be required to cover a period of 12 months without any income and the costs of an orderly wind up of the charity should that be required.

In setting the upper limit, the trustees have considered the maximum amount of cash reserves that it should hold. The policy is in place to prevent the cash reserves of the charity accumulating over time to the point where the Charity could be considered to not be deploying its cash reserves appropriately to meet its charitable objectives.

The upper limit is £50,000

The lower limit is £2,000

Signed on behalf of the board of trustees:

Signed: .....

Date: .....

Name ..... (Trustee)

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**The Friends of the Hyde Park Picture House**  
**Receipts and payments account**  
**for the year ended 5 April 2019**

	2019 Total funds £	2018 Total funds £
<b>Receipts</b>		
Membership	2,325	9,587
Donation from members	67	-
Bank interest	37	39
<b>Total receipts</b>	<u>2,429</u>	<u>9,626</u>
<b>Payments</b>		
Events	-	418
Website	66	-
Accountancy	150	150
Picture house project contribution	25,000	-
Other expenses	-	22
Meeting room hire	203	-
<b>Total payments</b>	<u>25,419</u>	<u>590</u>
<b>Net receipts / (payments)</b>	<u>(22,990)</u>	<u>9,036</u>
Transfers between funds		
<b>Net movement in funds after transfers</b>	<u>(22,990)</u>	<u>9,036</u>
<b>Cash fund balances brought forward</b>	<u>33,353</u>	<u>24,317</u>
<b>Cash fund balances carried forward</b>	<u>10,363</u>	<u>33,353</u>

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**The Friends of the Hyde Park Picture House**  
**Statement of assets and liabilities**  
**as at 5 April 2019**

	2019	2019	2019	2018
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Reserve account	8,789	-	8,789	23,753
Current account	-	-	1,574	9,600
<b>Total cash funds</b>	<u>8,789</u>	<u>-</u>	<u>10,363</u>	<u>33,353</u>

**Assets held by others**

	£
Membership fees held by cinema for Friends of Hyde Park Picture House	7,943
	<u>7,943</u>

**Liabilities**

	£
Accounts preparation	156
	<u>156</u>

**Approval of the accounts**

The financial statements were approved by the board of trustees on

Date: .....

Signed: ..... (Trustee)

Name .....

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# **The Friends of the Hyde Park Picture House**

## **Notes to the accounts**

### **for the year ended 5 April 2019**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

#### **2 Trustee expenses**

No trustee received any expenses during this year or the previous year.

#### **3 Related party transactions**

There were no related party transactions during this year or the previous year.